

Zoom Meeting Ground Rules

All invited STS Meeting Participants should be muted unless they are speaking. Use the raise hand function to ask to speak. This meeting is being recorded. E-mail ivanjf@maine.edu if you have a technical issue. The meeting is set up to require registration and will use a Waiting Room for entry.

Meeting ground rules.

- Share the floor (i.e., be brief in your comments)
- Stay on topic (i.e., stick to the agenda)
- Respect different views (i.e., show people the respect you'd want them to show you)
- Non Working Group members:
 - Signal to the facilitator if you'd like to contribute to the conversation.
 - Refrain from using the chat

Reasons to be muted

- Speaking over someone, not waiting for one's turn to speak
- Using inappropriate language

Reasons to be removed from the meeting

- Hate speech
- Threats
- Repeat muting because of reasons above
- Inappropriate video or chat